

Estate Planning Letter

of

General Purpose of This Letter

This letter is being written in conjunction with my Estate Planning and as a supplement to my Will and Living Trust. Wills, Trusts and some other Estate Planning instruments are governed by formal requirements and are not particularly well-suited to serve as simple or practical methods for communicating instructions or personal desires to family members. For these reasons, I have decided to write my family, Executor and Trustee this informal letter to explain my Estate Planning objectives with the hope that in several areas my ideas and wishes will be helpful in handling certain business and personal matters. However, the thoughts expressed in this letter should not be considered rigid or binding and they should always be tempered by a careful consideration of the facts and circumstances existing when a decision has to be made.

Relationship Between This Letter and My Will and Living Trust

In any situation where the provision of this letter may be deemed to be inconsistent with or contrary to the terms of my Will, Living Trust, or other formal Estate Planning Documents, it is my desire and intent that the provisions of my Will, my Trust and other formal Estate Planning instruments shall govern and be controlling. In other words, I do not intend that this letter shall serve in any respect as a Will nor shall the terms of this letter override the provisions of a Will or a Trust executed by me whether it was signed prior or subsequent to the date of this letter.

Distribution of Personal Property

I have attached as Exhibit "A" to this letter my personal wishes concerning distribution of my personal effects.

General Instructions

I have attached as Exhibit "B" to this letter my personal wishes concerning last rites and burial services.

Other Directions to My Family

Estate Planning Letter

Exhibit "A"

Distribution of Personal Property

Description of Property

Beneficiary

1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____
5. _____	5. _____
6. _____	6. _____
7. _____	7. _____
8. _____	8. _____
9. _____	9. _____
10. _____	10. _____
11. _____	11. _____
12. _____	12. _____
13. _____	13. _____

Signature: _____

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Exhibit "B"
Burial and Funeral Instructions